



# EUXTON PARISH COUNCIL

Meeting arrangements: Leisure Committee Meeting  
**Annexe Hall**  
Euxton PC Community Centre,  
Wigan Road, Euxton  
**Tuesday, 11<sup>th</sup> July 2017, 7.15 pm**

Leisure Committee

- 1 Helen Tune
- 2 Marilyn Bamber
- 3 Gemma Rypel
- 4 Simon Wellerd
- 5 Vyn Thornhill
- 6 John Caughey
- 7 Anne Caughey
- 8 John Bamber
- 9 Katrina Reed
- 10 Neil Hall
- 11 Alan Platt
- 12 Aidy Riggott

## A G E N D A

1. Election of Committee Chair
2. Election of Committee Vice Chair
3. Apologies
4. Minutes of the last meeting
5. Millennium Green
  - 5.1 Pond project progress
  - 5.2 Pond project planning application application progress
  - 5.3 Budget update and proposal
6. Greenside Play Area
  - 6.1 Consider costings for fencing and choose contractor
  - 6.2 Consider costings for new access and choose contractor
  - 6.3 Budget update and funding
  - 6.4 Site visit(s) suggestion
  - 6.5 Decide on process for tenders for play area/equipment
7. Greenside Recreation Grounds - Updates on pitch and bowling works
8. Balshaw Villa POS, transfer and consideration of future management
9. Other items for this Committee to take forward in the future

*D Platt*  
CLERK

Published: 04/07/17

**MINUTES** of LEISURE COMMITTEE meeting held 11 May 2017 at Euxton PC Community Centre, Euxton.

Present:

Cllrs	J Bamber	N Hall
	M Bamber	G Rypel
	A Caughey	K Reed
	J Caughey (Chairman)	M Thornhill

1. Apologies Cllr Fellows

2. Minutes of meeting

**Resolved:** Leisure Committee minutes of 17 November 2016, were agreed to be accurate record of the meeting and signed by the Chairman.

3. Millennium Green

Updates on path and disabled access – these have been completed.

Pond project progress – the design, specification and costings from Lancashire Wildlife Trust were presented.

**Resolved:** Leisure Committee agreed for the Project Manager to proceed with the plans and costings, for LWT to submit a planning application.

Future ideas for the green are the wildflower planting, to enhance the wet areas whilst the plant is on site for the pond, protect the path edges from contractor vehicles and woodland Bluebell planting.

4. Greenside Play Area

Lease – consider draft lease and agreement to sign

**Resolved:** Leisure Committee agreed that the lease should be signed by the Council.

The Committee discussed the access problems with the site and a suggested path widening on the North side to make a vehicle access, with double gates on either end, and a pedestrian access through the centre, with gates and fencing.

**Resolved:** Leisure Committee agreed to proceed to get this project measured and costed and gain permission from CCH so this can be progressed prior to any play area works. Also to have measured and costed the new gate and fence system.

5. Greenside Pitches

Updates from the new leases and works required on pitches – the leases have been signed and Chorley will pay for the pitch works. The shrub removals down the side Chorley asked if our contractor could do this, because they can't until winter and they will reimburse.

**Resolved:** Leisure Committee agreed to order the shrub works from Sam Croniken at £250 + vat for Chorley to reimburse.

Chorley Council has asked if they can have access to the pavilion to reduce down-time of their grounds working staff.

**Resolved:** Leisure Committee agreed to Chorley workers having access to the Pavilion, Clerk to write to confirm and stress need to keep pavilion clean 'as found',

also for the outer wooden gate to have a clasp and combination lock, so all are now on combination.

6. Balshaw Villa POS, transfer and consideration of future management

Councillors discussed but stressed the need to have a site visit when the work has progressed. This will be on the next agenda, with a site visit.

7. Other items for this Committee to take forward

Clerk to ask Cllr MJ if he has asked for the canons back from Astley Park.

There being no further general business the Chairman declared the meeting closed.

Councillors went for a site visit on to Greenside play area.

8.05

**Euxton Parish Council****Millennium Green Improvements - Millennium Green Pond****Report to Council July 2017 Councillor Vyn Thornhill**

The total estimated cost of the Millennium Green Pond project, including, design, surveys, project management, construction of the pond with large wooden platform and surrounding marshland, tree and wildflower planting and access path is £44700. Council has allocated £30,000 towards this cost in the budget for 2017. It has been my intention to secure the rest of the funding from external funding agencies and preliminary approaches have been made to The Lancashire Environmental Fund (LEF) and Tesco's Bags of Help (BOH). I was looking to secure a grant of £15000 from LEF and a smaller grant from BOH.

I am reasonably confident that these funds can be obtained and, if not, I would have sought additional funding for 2018/9 from the Parish Council. However, although application for the BOH funding is relatively straightforward, that for LEF is not. LEF requires that a third party also provides funding, for which BOH funding would suffice, but not necessarily to the full value required for LEF to grant the full £15000 which may require me to seek a further small grant. Secondly LEF require that a "community consultation be undertaken to demonstrate need for the pond to enhance the green and as an education resource".

Whilst I have spoken to many people about the pond and the overwhelming response has been very positive, I have not conducted any formal consultation. The Lancashire Wildlife Trust (LWT), our project managers, are in the course of preparing a suitable consultation document at present. We would then have then to conduct the consultation and I intended to be heavily involved in this, but it would require a heavy commitment of my personal time (the work of conducting the consultation goes beyond what I consider LWT included for in their tender for the role of project manager). If we are to be in a position to construct the pond later this year we need the application for LEF funding to be submitted by 14<sup>th</sup> July but (at time of writing this report) my commitments make it unlikely that I will be able to give much time to it – and school holidays may also be a relevant factor. In conclusion, if I am to rely on external funding the pond project is likely to be delayed and the optimal time for its construction (ie autumn/early winter) would be missed.

I am conscious of the fact that the Council has available to it CIL funding for which the Millennium Green Pond would be a very appropriate project. If some of this funding could be re-allocated to the Pond I would expect that the Council could also complete this project in the current financial year. I would propose that a further £20000 be allocated. This would cover any unexpected survey work and costs that the Planning Application will generate in addition to the pond works. Any surplus could be used in the preliminary work of installing a wildflower meadow in the west of the Green.

If Council is not content with this proposal I will continue to seek external funding for the pond project and delay its construction. I will in any case continue with the application for BOH funding as this will make a lesser commitment on my personal time.

## Item 6.1/2

Quotations against the specification attached for the two contracts

Ref	Name	Info	Quote
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### Fencing

1		Met on site 20/6	£2575
2		Self closing gates £245 extra each	£3205
3			
4			£2768
5		Met on site 20/6	£1581

### Pathways

1		Met on site May/conf quote July	£2200 +vat
2		Met on site 20/6	£1125 +vat
3		Chased 4/7/17	

Greenside Play area frontage from Greenside Road



↓ Between the two yellow arrows, full span of the area is 18.5m wide

↓ Between the two red arrows will be a double entrance gate 3m wide

↓ Between the two blue arrows will be a single pedestrian gate 1.2m wide

In-between the Yellow to Blue (left), Blue to Yellow (right) will be the bow top fencing

Specification of fencing is Galvanised bow top fencing 1m high

↓ Second part of the quote is changes to the existing fencing further in the site. The double gate needs to be moved to the left (from the right) and a single pedestrian gate removed from the left and replaced with a single 1.2m gate one to the right (in the gap from where the 3m double gates has been moved). Both gates to line up with the pathways running from the front of the site. Fencing between the re-positioned gates to be filled back in with re-used sections where possible or new.

### Greenside path, running adjacent to 98 Greenside and Greenside play area/garden

Current path is 1.5m (blue arrows), but it needs to be made to 3m (red arrows)

At either end of the path will be double, 3m gates for delivery vehicles (purple arrows) approx. 38m.

- Soil needs to be taken down to 100mm below the 'present' tarmac path
- 150 mm boarding installed to edge the side of the grass
- Some top-soil can be used on site, at the side to make a grass mound banking, but some may need to be taken away (green arrow)
- A terram membrane installed underneath the stone before laying
- MOT type 1 stone to extend width to 3m of hard-standing path
- The newly formed soiled areas to be graded, smoothed and seeded.

